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GDPR Compliance Services



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About Data Privacy Services

Data Privacy Services is a dedicated consultancy covering a range of professional services relating to the European Union's General Data Protection Regulation (GDPR).

We provide certified data privacy professionals focused on the delivery of GDPR compliance along with its on-going assurance and management. These services include the provision of on-going data protection, including offering the key role of Data Protection Officer (DPO) 'as a service' to our clients.

Data Privacy Services is a trading name of DMPC Ltd, a UK based limited company based in Surrey. We offer our services to a wide range of organisations across both the private and public sector. Our services are appropriate to all sizes of organisations, from very small businesses to large multi-national companies.





Why do you need to be compliant?

The European Union General Data Protection Regulation (GDPR) will replace the Data Protection Act from May 2018.

- Virtually **all** organisations **have to comply** with this new law around Data Protection
- The penalties for non-compliance are **extremely severe** (4% of last years turnover or 20M Euro's whichever is the greater)
- Non-compliance may result in **financial loss**
- Non-compliance may result in serious **reputational damage**
- Non-compliance will have an **adverse impact** on your future 'work winning' potential





What does it mean to be compliant?

You will need to be able to demonstrate compliance with the main Articles of the regulation and specifically the key principles of GDPR. E.g.

- Processing of personal data is **lawful**
- The **data is safe** and everything is being done to maintain data privacy
- You **retain the data** for an appropriate time period
- The data is **accurate, adequate** and processed for the **purpose** originally intended
- The processing of personal data is **transparent** to Data Subjects (the individuals whose data you process)
- You can adhere to the **rights of Data Subjects**
- You are able to **handle an incident** (relating to a possible loss or theft) and respond appropriately
- You have the right **policies, procedures and forms** to administer the regulation
- You have the right **contracts** in place that are now required
- Your employees and third parties are aware of their **rights and obligations** under GDPR






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How do we assist you to be compliant?

We offer three levels of service:

1. Bronze Level
2. Silver Level
3. Gold Level

The level that suits you depends upon your understanding of GDPR and how much time you have to review and understand what needs to be done.

<h3>BRONZE LEVEL SERVICE</h3> <hr/> <p>Readiness assessment template</p> <hr/> <p>Guide to GDPR Compliance</p> <hr/> <p>FAQ's</p> <hr/> <p>GDPR toolkit & 6 months support</p> <p>CONTACT US</p>	<h3>SILVER LEVEL SERVICE</h3> <hr/> <p>Full readiness assessment</p> <hr/> <p>Proposed compliance framework</p> <hr/> <p>Full risk assessment</p> <hr/> <p>Supporting GDPR information</p> <p>CONTACT US</p>	 <h3>GOLD LEVEL SERVICE</h3> <hr/> <p>Full readiness assessment</p> <hr/> <p>Proposed compliance framework</p> <hr/> <p>Full risk assessment</p> <hr/> <p>Supporting GDPR information</p> <hr/> <p>GDPR toolkit & 6 months support</p> <p>CONTACT US</p>
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'most of our customers choose the Gold level service'



Bronze Level Service

Our **Bronze Level Service** is designed for customers that:

- Have a fairly good understanding of data protection and the new GDPR
- Understand the basics of what needs to be done in their organisation to be compliant
- Want a way of 'fast tracking' their compliance work
- Need templates for the Policies, Procedures and Forms required
- Need some basis support from a professional consultancy
- Can undertake their own GDPR Readiness Assessment

You can purchase this directly on-line for £395.00 + vat – [Click Here](#)

BRONZE LEVEL SERVICE

Readiness assessment template

Guide to GDPR Compliance

FAQ's

GDPR toolkit & 6 months support

[Buy Now](#)



Silver Level Service

Our Silver Level Service is designed for customers that:

- Have some understanding of data protection and the new GDPR
- Understands some of what needs to be done in their organisation to be compliant but finds this all relatively confusing
- Need help to undertake their GDPR Readiness Assessment
- Are happy to develop or amend their existing Policies, Procedures and Forms they have in place for the Data Protection Act
- Just needs to know what specific things they need to do to become compliant
- Are happy to get on with the work by themselves

SILVER LEVEL SERVICE

Full readiness assessment

Proposed compliance framework

Full risk assessment

Supporting GDPR information

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Gold Level Service

Our **Gold Level Service** is designed for customers that:

- Have very little understanding of data protection and the new GDPR
- Doesn't fully understand the basics of what needs to be done in their organisation to be compliant
- Need to assess their readiness for GDPR so that they know what to do to be compliant
- Want a way of 'fast tracking' their compliance work
- Need templates for the Policies, Procedures and Forms required
- Need some basis support from a professional consultancy
- Want to feel confident that they have it all covered

GOLD LEVEL SERVICE

Full readiness assessment

Proposed compliance framework

Full risk assessment

Supporting GDPR information

GDPR toolkit & 6 months support

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What does it cost?

<h2>BRONZE LEVEL SERVICE</h2> <hr/> <p>Readiness assessment template</p> <hr/> <p>Guide to GDPR Compliance</p> <hr/> <p>FAQ's</p> <hr/> <p>GDPR toolkit & 6 months support</p> <hr/> <p>£395.00</p>	<h2>SILVER LEVEL SERVICE</h2> <hr/> <p>Full readiness assessment</p> <hr/> <p>Proposed compliance framework</p> <hr/> <p>Full risk assessment</p> <hr/> <p>Supporting GDPR information</p> <hr/> <p>£990.00</p>	<h2>GOLD LEVEL SERVICE</h2> <hr/> <p>Full readiness assessment</p> <hr/> <p>Proposed compliance framework</p> <hr/> <p>Full risk assessment</p> <hr/> <p>Supporting GDPR information</p> <hr/> <p>GDPR toolkit & 6 months support</p> <hr/> <p>£1480.00</p>
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MOST POPULAR

Fees stated upon are subject to VAT at 20%



The Readiness Assessment

HOW DO WE ASSESS YOUR COMPLIANCE?

Our EU certified GDPR consultants meet with your team to understand your current level of compliance readiness. We do this by reviewing how you process personal data, what compliance framework is already in place and then assess your level of risk.

This is then documented in a report that provides you with a clear understanding of what your GDPR compliance framework needs to be in order to demonstrate compliance.

These meetings focus on: (Next four slides)





The Readiness Assessment

YOUR CURRENT APPROACH TO DATA PROTECTION

- What have you done to date in readiness for GDPR?
- What is your approach to privacy management?

The need to understand your overall approach to data privacy management and adherence to data protection key principles.

It is important to understand the general culture and how you process peoples personal data. We also need to understand your general approach to risk management.





The Readiness Assessment

REVIEW OF THE PERSONAL DATA PROCESSING

We need to understand how you process personal identifiable information (PII).

The need to discover the full details of your current processing of personal identifiable information (PII). We need to identify and evaluate the risks this processing exposes to your organisation and how we can enable you to mitigate those risks whilst demonstrating GDPR compliance.





The Readiness Assessment

YOUR EXISTING POLICIES & GOVERNANCE

- What policies and procedures are in place?
- What data privacy governance is established?

The assessment of how you currently demonstrate compliance in terms of the data privacy and protection related policies and procedures that you have in place.

We advise on the gaps in documentation and how to demonstrate effective compliance governance.





The Readiness Assessment

TRAINING AND COMMUNICATIONS READINESS

- Have you started training your employees?
- Are you communicating your GDPR approach?

The assessment of how you have currently trained your team and communicated with them regarding their rights as 'Data Subjects' and obligations.

We also review your overall communications especially with third parties so that you collectively demonstrate compliance.





Output of the Assessment

WHAT IS THE OUTPUT OF THE GDPR READINESS ASSESSMENT?

The output is a clear understanding of what you need to do to become GDPR compliant. This is documented in a detailed readiness assessment report together with useful advice and guidance materials.

Our report provides you with a full overview of what you need to do to become GDPR compliant, we call this the 'compliant framework'. This framework includes the documentation, activities and risk mitigation elements that need to be completed to be able to demonstrate compliance to your business partners and the ICO if required.





Additional Services

GDPR COMPLIANCE - ADDITIONAL SERVICES

We provide additional GDPR Compliance services including:

DATA PROCESSING INVENTORY

We can be engaged to complete the data processing inventory along with the process mapping. This is the foundation of your GDPR compliance framework.

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GDPR COMPLIANCE SOFTWARE

We are authorised resellers for a number of GDPR compliance and auditing software solutions that assist with your overall management of personal data.

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GDPR TRAINING

We can provide bespoke training to ensure that your employees are fully aware of their obligations and rights in relation to GDPR and data protection in general. Training is vital in demonstrating compliance.

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GDPR Awareness Training

ONE OF THE KEY REQUIREMENTS OF COMPLIANCE IS TO ENSURE YOUR STAFF ARE FULLY AWARE OF GDPR AND THEIR RIGHTS AND OBLIGATIONS

We provide online training for 'GDPR Awareness' for management and employees.

This training is designed to ensure that your employees are:

- Aware of the regulation and its importance
- The main principles of GDPR and how that relates to compliance
- Their rights and obligations as Data Subjects
- Understand what is involved in maintaining GDPR compliance

Item	Training Costs
Course branding	£100.00
License subscription:	
1 to 5 users	£25.00 per user per year
5 to 20 users	£22.00 per user per year
20 to 50 users	£20.00 per user per year
50 to 200 users	£18.00 per user per year
200+ users	£15.00 per user per year
Course management	£150.00 per year



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Engage Data Privacy Services

ENGAGEMENT OVERVIEW

We have very flexible engagement options:

- We can simply provide a toolkit with support (Bronze Level)
- We can do the full Readiness Assessment (Silver Level)
- We can do the full Readiness Assessment, provide the toolkit and provide 6 months support (Gold Level)
- We can provide ad-hoc professional services to assist you to deliver your compliance framework
 - E.g. development of policies and procedures
 - Data inventory
 - Data Privacy Impact Assessments
 - Training, formal or informal



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